WEST HAM UNITED FOOTBALL CLUB OFFICIAL SUPPORTERS' CLUB CHARITY PROCESS

West Ham United is proud to introduce the Quarterly Signed Items Ballot, created exclusively for Tier 2 Official Supporters' Clubs. This initiative offers OSCs the opportunity to win exclusive signed merchandise to support fundraising activities or charitable events within their local communities.

To maintain fairness and transparency, only the registered Chairperson of each Tier 2 OSC may submit an entry using the official survey link provided below. Full details on eligibility, timelines and submission requirements can be found in the following pages.

Ballot Timelines:

Quarter	Application Window	Draw Date	Dispatch
Q1	1 November - 31 December	5 January	Mid - January
Q2	1 February - 31 March	5 April	Mid - April
Q3	1 May - 30 June	5 July	Mid - July
Q4	1 August - 30 September	5 October	Mid - October

Guidance

Eligibility:

- A. The ballot is open only to registered Tier 2 Official Supporters' Clubs.
- B. Only the OSC Chairperson may submit an entry via the official form.

Frequency and Prizes:

- A. One signed West Ham United item will be awarded each quarter (4 per season).
- B. The specific item may vary and is selected at the Club's discretion.

Ballot Process:

- **A.** At the end of each application window, all eligible entries will be entered into a random draw conducted by a designated Club representative.
- B. The draw will be overseen by at least one additional staff member to ensure fairness.

Usage of Prize:

- A. The signed item must be used strictly for the benefit of a charity or charitable initiative.
- **B.** The application must clearly state the name, mission and registered number (if applicable) of the charity.

Restrictions:

- A. An OSC may only win once per season.
- **B.** Applications on behalf of individuals, commercial enterprises, or political/religious causes will not be considered.

Approval:

- **A.** The Club reserves the right to reject any application if the associated charity is deemed unsuitable or not aligned with Club values.
- B. The Club's decision is final.

Administration:

- A. Winners will be contacted via the Chairperson's registered email address.
- **B.** The Club is not responsible for any delays or issues in postage.
- **C.** Winners agree to provide a follow-up photo or message showing how the prize was used, which may be used by the Club for promotional purposes.

Data:

A. Personal and organisational data submitted will be processed in accordance with the Club's privacy policy and used solely for administering the ballot.